



Northern Film + Media SME Eligibility Form

Northern Film + Media is funded by the European Regional Development Fund 2014-20 which supports North East research and innovation, small to medium sized enterprises and the creation of a low carbon economy. This is partly funded by the European Commission. Northern Film + Media is required to confirm the SME status of those businesses we support. Any information that you supply to us will be used by Northern Film + Media, Tees Valley Combined Authority and the Managing Authority for monitoring and auditing purposes only. It will be held securely under GDPR regulations.

Contact Details

If you are self-employed or freelance, please treat yourself as the business.

Your Name	
Job Role	
Name of Business	
Business Address	
Postcode	
Website	
Facebook / Twitter / Instagram	
Email	
Telephone	
Please tell us where you heard about the Tees Valley Screen programme	

About your Business

Company Registration Number		
Date Registered		
Date Started Trading		
Which sector does your main business activity fit within?	Film and Television	
	Arts and Culture	
	Games	
	Advertising / Marketing	
	VFX / Immersive Technology	
	Animation	
	Other (Please state)	
Please confirm your business type	Sole Trader / Self Employed (Please specify whether HMRC Registered or Unregistered)	
	Limited Company	
	Partnership	
	Other (Please state)	
Is your organisation an undertaking in difficulty? (Yes / No) For more information on what this means please visit the following link: http://bit.ly/2IDwChS		

Additional Information

<p>What are the current issues effecting the growth of your business?</p>		
<p>What support do you hope to receive through engagement with the Tees Valley Programme?</p>		
<p>Which areas of the programme interest you most? (Please tick all that apply)</p>	<p>Industry insights and networking</p>	
	<p>New commissioning opportunities</p>	
	<p>Training events and workshops</p>	
	<p>Business growth support</p>	
	<p>Production service (Locations, Crew and Facilities)</p>	

Current and Projected Performance

Employment figures for the current financial year must be accurate as these will be used as a benchmark to calculate increase in employment.

Turnover	Last Financial Year	
	Current Financial Year	
	Next Financial Year	
No. of FT employees (Including you, and anyone else who works >36 hrs/wk)	Last Financial Year	
	Current Financial Year	
	Next Financial Year	
No. of PT employees (Including you, and anyone else who works <36 hrs/wk)	Last Financial Year	
	Current Financial Year	
	Next Financial Year	

Organisational Information - SME Status

The support that Northern Film + Media is providing is intended for SMEs (Micro, Small and Medium-sized Enterprises). Please complete the questions below in order to confirm your eligibility to receive this support.

Does your organisation employ more than 250 staff (FTE)? (Yes / No)	
Is your organisation's annual turnover more than €50 million? (Yes / No)	
Is your organisation's balance sheet total more than €43 million? (Yes / No)	
Does any other organisation own more than one quarter of your organisation in terms of capital or voting rights? (Yes / No)	
Does your organisation own more than one quarter of any other organisation in terms of capital or voting rights? (Yes / No)	

De-Minimis Regulations

In order to avoid public funding distorting competition within the European common market the European Commission sets the limits on the levels of assistance that the public sector can provide to businesses: these are referred to as the State Aid rules.

Very simply, these rules state that an organisation can receive up to €200,000 worth of state aid in the current financial year and the two previous financial years subject to how much assistance they have received during that period under [1] the de minimis exemption and [2] the Small Amounts of Compatible Aid Scheme, and that they are required to keep full records of all the state aid they receive.

Because the support you will receive is classified under the state aid de minimis exemption, you must declare all state aid received under the de minimis exemption and the Small Amounts of Compatible Aid Scheme in the current financial year and the previous two financial years in the table overleaf.

If you are in any doubt as to whether previous assistance received would constitute de minimis assistance or Small Amounts of Compatible Aid please raise your concerns as soon as possible

Support Received

Please continue on additional sheet if necessary.

Name of Provider 1	
Date of Support	
Activity (What you have been supported to do; please include a brief description of its role in your project)	
Length of Support (hh:mm)	
Value of Support (£)	

Name of Provider 2	
Date of Support	
Activity (What you have been supported to do; please include a brief description of its role in your project)	
Length of Support (hh:mm)	
Value of Support (£)	

Declaration

By signing this document I confirm that I fulfil the requirements for subsidy from the European Regional Development Fund (ERDF) and that I understand that this project is supported by ERDF and the details given on this form are true to the best of my knowledge.

Name	
Signature (This must be an ink or electronic signature, not a typewritten one)	
Date	